



CHRISTMAS DISPLAY SITE SURVEY FORM

To assist our teams in providing a straightforward installation & collection, please complete the following survey form. Once completed, please return to xmas@nurturelandscapes.co.uk
all information-colored **PURPLE is required to be completed*

Your Christmas ODR Number <i>(Can be found on a quotation email)</i>	ODR
Name of Company <i>(Company who are responsible for charges)</i>	
Purchase Order Number/Reference <i>(We are unable to process an order without this information)</i>	
Address for Installation and Collection	
Name of company (if different to details on order)	
Address Details (if different to details on order) <i>*Including floor level & Building name</i>	
Name and Phone number <i>(Details of those onsite to take installation and collection of display)</i>	
Access Details for Installation and Collection	
Our vehicles require 11ft/ 3.35m height clearance – do you have suitable parking on site? <i>(Please give details)</i>	
If the answer is NO, can you recommend suitable parking facilities nearby? <i>(Please give details)</i>	
Can we access the property out of hours? <i>(This is between the hours of 5pm – 8am)</i>	
Do you have a preferred entrance that we should use?	
Do you have a goods lift in the building?	
Location of Display (Please provide any additional relevant information)	
Brief details of location of displays <i>(For example, left hand side of reception desk)</i>	
A power source is required at the base of display, so please ensure necessary equipment is in place prior to the installation.	
Preferred Collection periods <i>(between Christmas-New Year subject to availability)</i>	
Before Christmas Day	YES <input type="checkbox"/> NO <input type="checkbox"/>
Between Christmas & New Year	YES <input type="checkbox"/> NO <input type="checkbox"/>
After New Year	YES <input type="checkbox"/> NO <input type="checkbox"/>
Please note any additional information you would like us to know in the box below	



NURTURE LANDSCAPES

WILL SHORTLY BE INSTALLING
OUR CHRISTMAS TREE

HERE